

# MINUTE BOOK

Shipra

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF PALUCK TECHNOLOGIES LIMITED HELD ON THURSDAY, THE 02<sup>ND</sup> DAY OF DECEMBER, 2021 COMMENCED AT 11:00 A.M. AT 192/6 NITIN VIHAR OPP. INDIAN OIL PETROL PUMP NEAR HERO HONDA CHOWK NH-8 GURGAON HARYANA-122001 AND CONCLUDED AT 11:30 A.M.**

**PRESENT**

**DESIGNATION**

Mr. Praveen Kumar	Director
Ms. Sarika	Director
Mr. Navin Katiyar	Director
Mr. Sumit Kumar Bajaj	Director

**ITEM NO. 1 CHAIRMAN**

Mr. Praveen Kumar, Director was unanimously elected as the Chairman of the meeting, took the chair in the meeting and proceeded with the agenda of the meeting.

**ITEM NO. 2 LEAVE OF ABSENCE**

All the directors being present, therefore no leave of absence was required to be granted.

**ITEM NO. 3 ASCERTAINMENT OF QUORUM**

After ascertaining that the requisite directors were present to form quorum, Chairman declared that proper quorum is present and the meeting is open. Chairman welcomed all the directors to the Board Meeting of the Paluck Technologies Private Limited.

The chairman with the consent of the members conveyed that the notice and agenda calling Board Meeting were considered to be read.

**ITEM NO. 4 CONFIRMATIONS OF THE PREVIOUS MINUTES**

The minutes of the previous Board Meeting were read at the meeting and after confirmation and adoption by the Board, the same were signed by the Chairman of the meeting.

*Praveen*

CHAIRMAN'S  
INITIALS

**ITEM NO. 5: AUTHORISATION FOR GST REGISTRATION**

The Chairman informed the Board that Company will require to take Goods & Service Tax registration for business branch of the Company, situated in Nodia City of Uttar Pradesh State. Board discussed the matter and following resolution was passed:

**"RESOLVED THAT** consent of the Board of Directors be and is hereby accorded to apply the Goods and Service Tax (GST) number for the branch of the Company situated at I-72, Sector 9 Nodia, G.B Nagar, UP-201301.

**RESOLVED FURTHER THAT** Mr. Praveen Kumar & Mr. Navin Katiyar, Directors of the Company be and is hereby jointly and solely authorized on the behalf of the Company to sign all the relevant documents with respect to the aforesaid matter and appear before the concerned department persons."

**VOTE OF THANKS**

There being no other business to transact, the meeting concluded with a vote of thanks to the Chair.

Date: 02/12/2021  
Place: GURGAON

**CHAIRMAN**

CHAIRMAN'S  
INITIALS

# MINUTE BOOK



## ATTENDANCE SHEET

### MEETING OF BOARD OF DIRECTORS

OF

### PALUCK TECHNOLOGIES LIMITED

**DATE:** 2<sup>ND</sup> DECEMBER, 2021

**DAY:** THURSDAY

**TIME:** 11:00 A.M.

**VENUE:** 192/6, NITIN VIHAR, OPP. INDIAN OIL PETROL PUMP,  
NEAR HERO HONDA CHOWK, GURGAON, HARYANA-  
122001

S. NO.	NAME OF DIRECTORS	SIGNATURE
1.	Mr. Praveen Kumar	<i>Praveen</i>
2.	Ms. Sarika	<i>Sarika</i>
3.	Mr. Navin Katiyar	<i>Navin</i>
4.	Mr. Sumit kumar Bajaj	<i>Sumit Bajaj</i>

CHAIRMAN'S  
INITIALS